

To Receive a report on Services Working Groups and consider any actions.

Report to: Services Committee

Date of Report: 30.08.26

Officer Writing the Report: Town Clerk

Purpose of the report: Members are asked to consider the size of the Services Committee and how its work can be delivered in the most effective and efficient manner.

Officer's Recommendations

Members are asked to consider categorising the business of the Services Committee to support the Clerk in the effective completion of committee tasks and responsibilities, helping to avoid delays in project delivery.

Report Summary

To assist with streamlining and distribute the workload of the Services Committee the Chair, Councillor Sarah Gillies, is asking Members to consider setting up and dividing the business across four working groups as follows:

1. Buildings & Assets

- This will include all building maintenance along with other assets including the pontoon.

2. Play Parks, Open Spaces & Street Furniture

- This will incorporate all the play parks and open spaces currently under the control of STC as well as town planting, noticeboards and benches etc.

3. Devolution & Acquisition

- Included will be the initial stages of taking on new acquisitions such as the land at Pillmere and the offers from Cornwall Council of areas / assets to be devolved.

4. Events

- An ongoing group to create annual and or one-off events hosted by the Town Council.

If Members are in agreement, we will look to formally set up and appoint to the groups at the Services Committee meeting to be held on 24 September.

There are currently existing working groups that are looking at specific areas that would fall under the remit of any of the above and would therefore envision these to form the basis of one of the new groups.

If Members have a particular interest, then please put yourself forward. If you are unable to attend the next meeting but would like to be involved in one or more of the groups kindly let the Chair know and your name will be added to the list.

Future Agenda's for the meetings would then be set out across the four areas and officer referrals will be made to the members of the appropriate working group who would meet via Teams or face-to-face to discuss and report back as necessary.

Signature of Officer:

Town Clerk / RFO & Chair of Services Cllr Gillies